

First Unitarian Of New Jersey

Board of Trustees Meeting Minutes

March 8, 2020 - 5:00PM - Held at Fanwood Presbyterian Church, Fanwood, NJ

Board Members in Attendance:

Melissa Logan- President
Chris Baglieri- Vice President
Mike Sutterlin- Secretary
Kim Mitchell- Trustees
Gwen Zucker- Trustee
Sarah Muller-Robbins- Trustee

Board Members Absent

Denise Soppas- Trustee

Minister- Reverend Ann Marie Alderman & Intern Ali Peters

Treasurer – Cass Cochrane

Nominating Committee Chairperson – Joanne Macaluso

Check In by those present.

Chalice Lighting - Mike

Reading of Board Covenant

Meeting Agenda

Motion to Approve: Mike
Seconded by: Gwen
All Approved

Consent Agenda

Minister's Report & 02-09-2020 Meeting Minutes

Motion to Approve: Mike
Seconded by: Chris
All Approved

Action Items from February were Reviewed

New and old items remaining to be completed are listed in Action items at end of minutes

Report from Nominating Committee – Joanne Macaluso

Chris Baglieri – Pres
Mike Sutterlin – VP
Sarah to fill remaining one year of Mike Sutterlin's Secretary position
Two at large candidates:
Gwen Zucker
One nomination pending

Finance Report

Cass and Ann Marie reviewed the February 2020 reports.

Motion for treasurer to cash in stock of donation at her discretion and/or when it reaches a value of \$3,500 - Melissa

Second - Chris

All approved

Motion to accept financial reports - Melissa

Second – Kim

All Approved

Stewardship Report from Melissa and Sarah

Pledges received to date – \$54,428

Target is \$72,000.

Board to call people that have not pledged.

Annual Awards

Service to the Greater Community Award will be included in Newsletter. Nominations due by April 12th. Send to Mike S.

New Member Follow Up

New members to be assigned a ‘buddy Board member’ to stay in touch with new members and to answer any questions they may have.

Preparing for Coronavirus

You Tube live in lieu of service if that becomes necessary.

Rock portion of service will be modified

Hand gloves provided for coffee hour personnel.

Letter to congregation, stay home when sick, will provide video of service

Buddy system for those that have to stay home

Hand washing reminders will be posted at service.

Recording the Service

The service on March 22nd will be recorded.

Board Minute at Each Service

Board members to alternate doing Board minute with announcements at each service:

April 5 – Gwen

April 12 – Kim

April 19 – Melissa

April 26 - Sarah

Next Board Meeting: April 19, 2020, after the service.

Chalice Lighting - Chris

Action Items from Meeting

1. Chris – Prepare worship survey for congregation.
2. Chris – Looking into You Tube channel
3. Chris – Bringing gloves for coffee hour people.
4. Melissa – will send list to Board to call people that have not pledged
5. Melissa – drafting letter regarding Corona Virus to be distributed to congregation.
6. Mike – send Ann Marie blurb to include in newsletter for nominations for the Service to the Greater Community Award.
7. Gwen – Game night April 5th, will send blurb to Ann Marie for newsletter and organize event. Will also be a Bring A Dish, Joanne coordinating the Bring A Dish
8. Joanne and Gail – Will put together buddy program for Corona Virus for members who have to stay at home if sick.

Meeting Adjourned at 6:00PM

Prepared By: Mike Sutterlin

DATES TO REMEMBER

April 5th – Game night and Bring-A-Dish

April 19th – April Board meeting

April 26th – Townhall to present budget

May 3rd – Service Auction after service

May 17th – Annual Meeting (no other Board meeting in May)

May 17th – Bridging Ceremony